U.S. Department of Homeland Security
Freedom of Information Act Branch
601 South 12th Street, TSA-20
Arlington, VA 20598-6020



AFFIRMATION/DECLARATION

This is to affirm that

I, ____,
(PRINT FULL NAME)

request access to records maintained by the Transportation Security Administration which pertain to me.
My present address is:
____,

my date of birth is: ____________________________________, and

my place of birth was: ____, and

my citizenship status[1] is ___________________________________.

I understand that any knowingly or willfully seeking or obtaining access to records about another person under false pretenses is punishable by a fine of up to $5,000. I also understand that any applicable fees must be paid by me.

I hereby authorize ______________________________________access to my records.
(PRINT FULL NAME)

I request that any located and disclosable records be forwarded to the following individual:

____at the following address:
(PRINT FULL NAME)
____

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct, and that I am the person named above, and I understand that any falsification of this statement is punishable under the provisions of 18 U.S.C. Section 1001 by a fine of not more than $10,000 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of 5 U.S.C. 552a(i)(3) by a fine of not more than $5,000.

Executed on _____________________________.
(DATE)

____.
(SIGNATURE OF AFFIRMANT/DECLARANT)

PRIVACY ACT STATEMENT: AUTHORITY: 49 U.S.C. § 114; 5 U.S.C. 552a. **PRINCIPAL PURPOSE(S):** This information will be used to verify your identify for purposes of processing your request under the Privacy Act, or for records requested during litigation or enforcement action involving TSA. **ROUTINE USE(S):** This information may be shared pursuant to routine uses identified in the following DHS and TSA system of records, DHS/ALL 001 Freedom of Information Act and Privacy Act Record System, DHS/TSA 001, Transportation Security Enforcement Records System, DHS/TSA 002 Transportation Security Threat Assessment System, and DHS/TSA 009 General Legal Records. **DISCLOSURE:** Voluntary; failure to furnish the requested information may result in no action being taken on your request.

PLEASE RETURN TO: U.S. Department of Homeland Security, Transportation Security Administration, FOIA Office, TSA-20, 601 S. 12th Street, East Building, Arlington, VA 20598-6020 or Via Facsimile: 571-227-1406.

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[1] Individual submitting a request under the Privacy Act of 1974 must be either “a citizen of the United States or an alien lawfully admitted for permanent residence,” pursuant to 5 U.S.C. Section 552a(a)(2). Requests will be processed as Freedom of Information Act requests pursuant to 5 U.S.C. Section 552, rather than Privacy Act requests, for individuals who are not United States citizens or aliens lawfully admitted for permanent residence.